



# Culverhouse

## *College of Commerce*

Faculty Executive Board Meeting  
December 20, 2017  
10:00-12:00  
Dean's Conference Room

**Attendees: Members Present:** Dr. Steve Buccheit, Dr. Doug Cook, Professor Greg Cottrell, Dr. Ron Dulek, Dr. Bryan Hochstein, Dr. Peter Magnusson, Dr. Volodymyr Melnykov, Professor Joyce Meyer, Dr. Robert McLeod, Dr. Paul Pecorino, Dr. Ed Schnee.

**Others Present:** Dr. Jonathon Halbesleben, Mr. Dan Maguire, and Mrs. Kati Hardemon (serving as recorder).

Dr. Schnee began the meeting at 10:03

1. **FI 427 and 428 proposal** – This proposal was sent to and has been approved by the Undergraduate Programs Committee. The FEB voted to unanimously approve this proposal.
2. **MS Degree in Management Information Science** – This is a proposal for a new degree program; the current master's program in MIS is under the umbrella of the MS in Operations Management. The proposal includes 6 required classes and four elective classes, with four courses that are slash-listed as 400-/500-level courses. There were several items that the FEB would like clarification on including which courses are slash-listed, more clarity on the differences in the amount of work for the undergraduate and graduate students in the slash-listed courses, and how the slash-listing might impact recruitment.

A motion was made by Dr. Dulek and seconded by Dr. Pecorino to send this to the UPC and Masters, while simultaneously seeking clarification from the department on the points above. The motion passed unanimously.

3. **Updates from the Dean's Office:** An initial version of the Faculty Staff resources page is available on the college website. There you will find policies, forms, descriptions of the committees, minutes from the FEB, Staff forum, etc. We hope to add a listing of research databases as well. If you have ideas for the website, please let Dr. Halbesleben know.

AACSB CIR Visit: AACSB visit is coming up in January, we sent out the time for the meeting that FEB members should attend. If you have questions we can talk about that at the January FEB meeting.

There will be two more general information sessions faculty before the visit that FEB members can also attend.

New Building: We are working with architects on the design. They will be back for two visits in January. If FEB members are interested in serving on the committees and subcommittees, they can respond to the message the Dean sent about that. In the short-term, office space is a concern that we are working on. There likely will need to be more faculty that are moved to Bidgood; we will continue to try to move people with similar research or teaching areas together.

Hiring: Hiring has been going well, we have 7 accepted offers, 7 offers out to candidates, and 7 positions that we will continue working on in the spring.

Strategic Planning: Strategic planning committee is meeting; we are working on scorecards to better depict progress toward achieving the elements of the plan. The Diversity and Inclusion Council has been working on a strategic plan specific to addressing diversity and inclusion issues in the college.

Annual Evaluations: Leadership committee discussed changes to their annual reviews to make sure that people are setting the goals they have discussed with their departments heads to make sure that things are useful in development of faculty.

The W designation, currently not a concern to the committee. This is something that we put together after much review. Clearly not an issue at this time so we will drop for the time being, we want to make sure that things are not just done we want to make sure things are done correctly.

Clarification from FEB: Over the past few years, many issues have come up with regard to FEB's consideration of proposals. Dr. Halbesleben will be sending a formal request to FEB to request clarification on what falls under the scope of FEB, what format requests/proposals should take, and related issues. We want to make sure the faculty governance is on the same page with the rest of the faculty. Dr. Halbesleben requested that members of FEB review the UA and College strategic plan, these were developed by faculty and are important in guiding the decisions made by administration.

Professor Meyer inquired if there was any progress on the implementation of the Clinical faculty policy. Dr. Halbesleben indicated that we are still waiting on approval from the Provost to move forward.

There was some discussion about the timing of the next faculty forum meeting. A meeting date has not been set.

The meeting was concluded 11:15 am.