

**FEB Minutes**

April 6, 2017

**Members Present:** **Members Present:** Dr. Anup Agrawal, Dr. Craig Armstrong, Dr. Bruce Barrett, Dr. Jack Clampit, Dr. Harold Elder, Mr. Dan Maguire, Dr. Lou Marino, Dr. Robert McLeod, Prof. Joyce Meyer, Dr. John Mittenthal, Dr. Shawn Mobbs, Dr. Clay Posey (alternate), Dr. Ed Schnee, Prof. Jenna Stiffler

**Others Present:** Dr. Jonathon Halbesleben and Mrs. Kati Hardemon (serving as recorder).

Dr. Ed Schnee called the meeting to order at 11:00 am in Alston 160.

1. **AC 148 Proposal** – The FEB discussed issues that were raised regarding when this course would be offered and how it would impact faculty teaching. After some discussion regarding having enough time to review the proposal, Dr. Marino made a motion to send this proposal to the Undergraduate Programs Committee following an email vote of the FEB and was seconded by Dr. Mittenthal. the motion passed unanimously (the follow-up email vote also passed, so the proposal was sent to the Undergraduate Programs Committee for review).
2. **MS in Business Analytics Proposal** – This proposal was sent to the Masters Committee for review; they had several suggested changes. The ISM Department has worked on additional revisions and this proposal will be sent back to the Masters Committee for further consideration.
3. **Non-Tenure Track Policy**– There were four main revisions based on the previous discussions from the FEB.
  - a. There was more consistency with language used in The University’s policy
  - b. The term “temporary” was revised
  - c. The new policy includes Faculty Senate approved language
  - d. The composition of the review committee was revised to include a minimum number of representatives from each department.

Currently, there would 10 faculty members who would be eligible for consideration for the rank of Associate Professor of Practice and 3 faculty eligible for consideration for the rank of Full Professor of Practice if the policy were in effect. Prof. Meyer made a motion to approve the policy as substantive and was seconded by Prof. Stiffler. The motion passed unanimously.

4. **Proposal to reclassify Real Estate, Sales, and Services Marketing as Minors** - Currently these specializations do fit the ACHE and UA guidelines/definitions of specializations. For the Sales and Services Minors, there are no changes to the curriculum. Prof. Stiffler made the motion to approve this change and was seconded by Dr. Mitthenthal, the motion passed unanimously.
5. **Proposal for FI 436 Name Change/FI 334 Course Number and Name Change.** Dr. Sherwood Clements requested for a change in the name of FI 436 from Real Estate Financing to Real Estate Finance and Investments and a change in FI 334 Real Estate Property Management to FI 434 Real Estate Management. A motion was made by Dr. McLeod and seconded by Dr. Agrawal to accept

the name change as non-substantive and to send the number/name change to the undergraduate committee as a substantive, the motion passed unanimously.

6. **Proposal to reclassify Entrepreneurship, Healthcare Analytics, and Human Resource**

**Management specializations as Certificates** – There were no changes to the Entrepreneurship, Healthcare Analytics and Human Resources Management Certificates, this just allowed them to be listed as certificates. A motion was made by Dr. Armstrong to approve this change and was seconded by Prof. Meyer, the motion passed with 1 person opposing.

7. **FEB by-law changes** – Changes include: increase the threshold of Faculty to FEB Member to 15 Faculty members per 1 FEB member, with a minimum of 2 members per department; FEB members serve two-year terms with the representatives being staggered; pre-scheduling FEB meetings and canceling if no agenda items are proposed; using the language of “the fall” and “the spring” meetings to provide flexibility; adding provisions for electronic voting. The FEB offered suggested have pre-determined time set for standing committees as well so that deadlines could coincide with FEB meetings and a question of if we should increase the number of faculty needed to have the FEB Chair call a forum, there was also discussion of a college-wide vote on the FEB chair and vice chair. Dr. McLeod moved to accept the policy as written and table the suggested items for the future. The motion was seconded by Dr. Gary Taylor. The motion passed unanimously.

Information Items:

- Teaching Load reduction policy is in process that will outline clear guidelines for reductions.
- A cost recovery policy is being drafted to potentially lower the threshold cost to buy out of a course.
- Faculty Forum will be held on April 18, 2017.

With no new business the meeting was adjourned at 12:21 pm.